



BACHELOR'S THESES AND MASTER'S THESES RULES OF THE UNIVERSITAT POLITÈCNICA DE VALÈNCIA

EXPLANATORY MEMORANDUM

The purpose of these rules is to update the general framework governing, at the Universitat Politècnica de València (hereinafter, UPV), the enrolment, assignment, evaluation and other aspects of the academic and administrative processing of bachelor's theses and master's theses, regulated to date by the Bachelor's Thesis and Master's Thesis Framework Rules (Consolidated Text. BOUPV 29-03-2018 and the subsequent amendment thereof, approved by the Governing Council on 23-12-2021.

In order to make it easier for UPV students to complete their studies and for the structures responsible for the degrees (ERTs) to organise the tasks related to the management of the defence of bachelor's theses and master's theses, avoiding their seasonality, it has been considered appropriate to amend the rules, making the conditions under which a student can defend the bachelor's thesis and master's thesis more flexible, as well as the possibility that, with prior authorisation from the Degree Academic Committee, any UPV professor can tutor theses, regardless of the centre to which they are assigned or degree in which they teach, extending this possibility to teaching staff. The limitation on the number of theses to be supervised by teaching staff in an academic year has also been eliminated.

Additionally, to better organise the tasks of both students and the teaching staff tutoring the theses, the ordinary enrolment period is established as that indicated in the academic calendar, extending the enrolment cancellation request deadline until 31 May, as long as the thesis defence procedure has not already begun.

Issues related to academic integrity are also regulated, as well as the relationship of the thesis with the Sustainable Development Goals (SDGs), adapting the text to the new regulatory requirements, as referred to in Art 4.2 of RD 822/2021.

The procedure to be followed in double degree programmes, in which students may choose to do a joint paper for both degrees, is also articulated.

Based on the foregoing, the Academic Committee proposes to the Governing Council, the approval, where applicable, of the following rules for the bachelor's thesis and master's thesis of the Universitat Politècnica de València.



**VICERRECTORADO DE ORGANIZACIÓN DE
ESTUDIOS, CALIDAD, ACREDITACIÓN
Y LENGUAS**

CHAPTER I. General provisions

Article 1. Scope of application

1. These rules will be applicable to the courses taught by the UPV leading to the award of official bachelor's and master's degrees valid throughout Spain (hereinafter, official degrees).
2. These rules will be applicable to UPV students of official inter-university degrees, unless other provisions are explicitly established in the corresponding agreement or in the verification report of these degrees.
3. The structures responsible for official degrees (hereinafter referred to as ERTs) may establish their own development agreements that complement what is indicated in these Rules. Such agreements must not contradict the provisions of these Rules and they must be approved by the Academic Committee of the Governing Council of the UPV prior to their entry into force.
4. The ERTs will publicise these rules and, if applicable, their own complementary rules, through the means they deem appropriate so that they are known by all the students and teaching staff.
5. The bachelor's theses and master's theses of the official degrees that enable the exercise of regulated professions will be governed by the provisions of the corresponding Ministerial Order that establishes the requirements for the verification of the degree, without prejudice to the application, in a complementary manner, of what is indicated in these Framework Rules.
6. The name bachelor's thesis and master's thesis used in these Framework Rules must be understood to apply even in those degrees in which the ministerial orders provide alternative names to indicate modules or subjects that are generically referred to as bachelor's thesis and master's thesis in Royal Decree 822/2021, of 28 September, which establishes the organisation of university education and the procedure for quality assurance or any subsequent rule that regulates this matter.



Article 2. Nature of bachelor's theses and master's theses

1. The bachelor's theses and master's theses must be oriented to the application and evaluation of the competencies associated with the degree.
2. All bachelor's theses and master's theses of degrees that qualify for the exercise of regulated professions must have a vocational orientation. In all other cases, the master's thesis may have a vocational or research orientation.
3. The bachelor's theses and master's theses will consist of the completion of an original study or project in which knowledge, skills and competencies acquired by the student during their studies and, specifically, the competencies associated with the bachelor's thesis and master's thesis subject are evident, as indicated in the verification report of the degree.
4. The originality of the study referred to in the previous point must be understood without detriment to the fact that it may be an independent and individual part of a comprehensive study carried out jointly by students from the same degree course or from different degree courses and/or ERTs. In any case, the defence of the bachelor's thesis or master's thesis must be individual.
5. The bachelor's thesis or master's thesis subject may be organised through formal teaching activities in the form of a seminar, workshop or similar; through autonomous and supervised work by the student; or through a mixture of both.
6. The scope, content and level of demand of the bachelor's theses and master's theses must be adapted to the assignment of ECTS that this subject has received in the verification report. To this effect, the Degree Academic Committee (hereinafter CAT) will ensure that the time required for the completion of the bachelor's thesis or master's thesis is in accordance with the number of ECTS assigned to it and that it can be evaluated in the academic period provided in the structure of the curriculum.
7. Like any other subject in a curriculum, the bachelor's theses and master's theses must have a Teaching Guide in which, with the contents and scope determined by the UPV and in accordance with the indications in the degree verification report, all aspects that guide the student's work must be included. The teaching guide must specify which part of the ECTS assigned to the bachelor's thesis or master's thesis subject will be awarded through formal teaching and which part through autonomous and tutored work of the student. The academic directors of the degree will be responsible for the preparation of this guide.



CHAPTER II. Tutors and examining boards

Article 3. Tutors

1. The student will be guided by at least one academic tutor who will supervise the thesis. It is the responsibility of the ERT to guarantee the assignment of tutors to all students enrolled in the bachelor's thesis or master's thesis subject.
2. Optionally, an academic co-tutor may be appointed and, exceptionally, when advisable due to the complexity of the thesis or when there are circumstances that merit it in the opinion of the CAT, a second academic co-tutor may be assigned.
3. The bachelor's thesis or master's thesis prepared in collaboration with companies or institutions must be formalised through an educational cooperation agreement, in which there must be an external co-tutor with a contractual relationship with the company or institution in which this thesis is produced. If the relationship with the company consists only of occasional activities, such as visits, interviews, sampling and/or data transfer, it would not require the figure of the external co-tutor and this relationship must be formalised through a collaboration agreement specifying the scope and extent of the collaboration between the institutions and the obligations undertaken by each of them.
4. The active teaching and research staff of the UPV and the collaborating teaching staff can be the academic tutor/co-tutor of any bachelor's thesis or master's thesis¹. To be an academic tutor/co-tutor of a research-oriented master's thesis, the individual must hold a PhD degree.
5. Additionally, at the discretion of the CAT and in order to facilitate the acquisition of the objectives and learning outcomes provided in the preparation of the bachelor's thesis or master's thesis, an experimental director may be appointed. Any person belonging to or linked to the UPV who demonstrates that they have the necessary knowledge and experience to collaborate with the tutor and support their tutoring activity may act as experimental director.
6. In exceptional circumstances, the ERT will resolve any incidents that arise, assigning a tutor to students who, for justified reasons, do not have one.
7. In case of prolonged leave or termination of the contractual relationship with the UPV, the department to which a tutor was assigned will be responsible for proposing to the CAT the temporary or permanent replacement of the tutor.

¹ According to art 7.1 NOA, teaching collaborations are teaching tasks performed by predoctoral and postdoctoral research staff assigned to the Universitat Politècnica de València that are allowed under their respective contracts



Article 4. Duties of tutors and co-tutors

The duties of the tutors and co-tutors will be:

- a) To tutor the student, carrying out a periodic review of their work.
- b) To provide the student with the appropriate guidance and indications for their work.
- c) To ensure the quality and originality of the bachelor's thesis or master's thesis.
- d) To appropriately recognise the student's contributions in the outcomes resulting from their bachelor's thesis or master's thesis.
- e) To actively collaborate with the rest of the tutors, if applicable, and coordinate the tutoring of the student.
- f) To evaluate the acquisition of the core competencies associated with the bachelor's thesis or master's thesis activity.
- g) To inform the board about the work done by the student.
- h) To participate, if so established in the agreement of the ERT implementing these rules, in the examining board of the bachelor's thesis or master's thesis and in the rest of the processes in which they must intervene, depending on their work as a tutor.
- i) To communicate to the CAT any relevant circumstance regarding the development of the tutored bachelor's thesis or master's thesis.
- j) To ensure that the duration and length of the bachelor's thesis or master's thesis is adjusted to its ECTS course load.

Article 5. Rights of tutors and co-tutors

1. The rights of tutors and co-tutors will be:

- a) To establish and transfer to the student the guidelines, criteria and methodologies considered most appropriate for the preparation of the thesis.
- b) To receive complete and timely information on the progress made by the student, as well as the results obtained.
- c) To be informed, where appropriate, of the request for revocation as tutor submitted by the student under their tutelage.
- d) To be informed of the cancellation of the enrolment in the bachelor's theses or master's theses that they tutor.
- e) To request the revocation of the assignment of a bachelor's thesis or master's thesis of which they are the tutor.
- f) To receive the appropriate recognition for tutoring work, as part of the teaching activity of the teaching staff.



**VICERECTORADO DE ORGANIZACIÓN DE
ESTUDIOS, CALIDAD, ACREDITACIÓN
Y LENGUAS**

- g) To be heard on matters related to the bachelor's thesis or master's thesis that affect their tutored students.
- 2. The academic tutoring work of the bachelor's thesis or master's thesis must be recognised in accordance with what, for this purpose, is approved by the Governing Council of the UPV.

Article 6. Examining boards

1. The mission of the boards is to evaluate and grade the bachelor's theses or master's theses after their submission. When called upon to do so, all members of the teaching and research staff who teach in the degree are required to form part of the examining boards, with the only limitations indicated in sections 2 and 3 of this article and those contemplated as grounds for abstention in article 23.2 of Law 40/2015, of 1 October, on the Legal Regime of the Public Sector.
2. The examining boards will be made up of between 3 and 5 members of the teaching and research staff of the UPV with a degree equal to or higher than that of the thesis being assessed. These members of the examining board may include an external professional or researcher, in all cases of recognised standing in the professional or scientific field corresponding to the degree.
3. The examining boards will be appointed by the ERT or, if applicable, according to the procedure defined by the development agreements approved by the ERT, referred to in article 1.3, from among the members of the teaching and research staff who, fulfilling the conditions indicated in section 2 of this article, are assigned to the ERT or teach in the degree or have taught in the previous two academic years. Additionally, when the master's thesis is research-oriented, the members of the examining board must have a PhD degree.
4. In the case of the master's degree that enables the exercise of the regulated profession of architect, the members referred to in the previous point must include, in accordance with the provisions of Order EDU 2075/2010, of 29 July, establishing the requirements for the verification of official university degrees that enable the exercise of the profession of architect, "at least one professional of recognised standing proposed by professional organisations" without this being incompatible with the status of associate professor. In any case, at least two of the members of the board will be teaching and research staff of the UPV and will act as chairman and secretary as indicated in section 5 of this article.
5. In each examining board, the teaching and research staff with the highest teaching category and seniority will act as chairman and the teaching and research staff with the lowest teaching category and seniority will act as secretary.



**VICERRECTORADO DE ORGANIZACIÓN DE
ESTUDIOS, CALIDAD, ACREDITACIÓN
Y LENGUAS**

6. For the board to constitute a quorum, the following must be present as a minimum: if the number of members is greater than four, the Chairman, Secretary and a member, and, if the number of members is three, the Chairman and the Secretary.
7. Whenever deemed necessary by the development agreements of the ERTs, the tutors may be part of the examining board, being able to speak but not vote.
8. The task of the evaluation and grading of the bachelor's theses or master's theses carried out by the members of the examining board must be recognised in accordance with what is approved by the Governing Council of the UPV.

CHAPTER III. Bachelor's thesis or master's thesis enrolment and assignment procedure

Article 7. Enrolment in the bachelor's thesis and master's thesis

1. To enrol in the bachelor's thesis or master's thesis, it will be necessary to be registered in all the ECTS pending to complete the studies leading to the degree.
2. The bachelor's thesis or master's thesis enrolment must be completed within the period established for this purpose in the academic calendar of each year, on the date assigned for self-enrolment. Exceptionally and when there is a justifiable cause, the ERT may authorise the bachelor's thesis or master's thesis enrolment after that date, without any guarantee that the student can benefit from the exemptions or discounts on public prices established in the current rules.
3. Enrolment in the bachelor's thesis or master's thesis in an academic year grants the right to submit the thesis in any of the calls made during that academic year, with no limit on the number of calls, in accordance with the deadlines and procedures established in these framework rules, those defined in the development agreements of the ERTs or the agreements adopted for this purpose by the Governing Council.
4. If at the end of the academic year the bachelor's thesis or master's thesis has not been passed, the student will have to enrol in subsequent academic years in order to be able to submit and defend their thesis.
5. Enrolment in the bachelor's thesis or master's thesis may be cancelled, at the request of the person concerned, before 31 May, provided that it has not been submitted for defence. Enrolment cancellation after the set deadline will not entail the right to a refund of fees.
6. In any case of enrolment cancellation, the ERT will communicate such circumstance both to the student and to the tutor, if appointed.



Article 8. Offer and assignment of the bachelor's thesis or master's thesis

1. Before the start of each academic year, the ERT will request the teaching staff involved in the teaching of the degree to submit proposals to offer bachelor's theses and master's theses, following the procedure indicated in article 9.
2. Any student enrolled in the bachelor's thesis or master's thesis may submit to the CAT a proposed thesis endorsed by a tutor, as indicated in article 9.
3. The CAT will be responsible for the acceptance of the bachelor's thesis and master's thesis proposals based on the nature of the thesis, as indicated in article 2 of these rules, its suitability to the subject of the degree, the estimated duration of the thesis and the suitability of the tutor as indicated in article 3.
4. The ERT will be responsible for the publication and updating of the list that covers the offer of bachelor's theses and master's theses proposed in each academic year with at least the information indicated in article 9.
5. The ERT will be responsible for ensuring that all students enrolled in the bachelor's thesis and master's thesis have, in a timely manner, an assigned thesis to complete in the corresponding academic year.
6. The assignment of a bachelor's thesis and master's thesis will be valid during the academic year in which the assignment is made and the following academic year. Once this period has elapsed without the submission and defence of the thesis, the ERT will notify the tutor and the student of the suspension of the assignment. If the tutor wishes to continue offering the thesis or, if both the tutor and the student wish to renew the assignment with the same thesis, this must be communicated to the ERT.
7. When revocation is requested by mutual agreement between the tutor and the student, the CAT will revoke the assignment of a bachelor's thesis or master's thesis. If the revocation is requested by one of the parties, the CAT, after hearing both parties, will decide whether to proceed with the request and, if applicable, the possible assignment of a new tutor for the same thesis or a new bachelor's thesis or master's thesis, for the student who requests it.



Article 9. Procedure for the offer and assignment of bachelor's theses and master's theses to students

1. The bachelor's thesis or master's thesis proposals must include as a minimum: the degree, title and abstract of the paper; the name of the tutor, the estimated time, measured in hours that the student will have to dedicate to complete the work; the tutor's assigned department; and the vocational or research orientation, in the case of master's theses.
2. In the process of assigning a bachelor's thesis or master's thesis, students may choose either to consult the public offer of bachelor's theses or master's theses of the ERT or by agreeing on the bachelor's thesis or master's thesis with a tutor.
3. For the bachelor's thesis or master's thesis public offer process:
 - a) In order to be able to carry out the assignment in a timely manner, so that students can begin and complete their work in the corresponding period, and depending on the temporary location of said work, the ERTs will establish the deadlines for asking the teaching staff for the degrees on offer, approving the offer, publicising it, notifying the initial thesis application period by the students and proceeding with the assignment.
 - b) The CAT will decide on the acceptance or rejection of the proposals submitted. The proposing teaching staff will be informed of this resolution.
 - c) The list of accepted theses, together with theses approved the previous year and not submitted, will make up the thesis offer for the academic year.
 - d) The thesis offer will be made public by any means deemed appropriate by the ERT, provided that access to such information is ensured to all students. For this purpose, the publication of this offer will be sent to the institutional e-mail address of all students enrolled in the bachelor's thesis or master's thesis.
 - e) At the time of notification of the thesis offer, the thesis application period from among the theses proposed but not assigned will be indicated. This period will not be less than 10 days or more than 20 days.
 - f) Each enrolled student who does not have an assigned thesis will submit a request to the ERT, including the prioritised list of theses they wish to study, from among those offered by the ERT.
 - g) When several students opt for the same thesis, assignment will be according to enrolment priority at the beginning of the course, as provided for in Article 11 of the Academic and Student Evaluation Rules in official undergraduate and master's degree courses at the Universitat Politècnica de València (NRAEA), or any rule that replaces it.
 - h) The CAT will be responsible for assigning the theses and communicating the result of the assignment to students and tutors. Likewise, it will include in the list of the offer for the academic year the names of the students associated with the theses assigned to them, indicating the date on which the assignment was approved.



**VICERRECTORADO DE ORGANIZACIÓN DE
ESTUDIOS, CALIDAD, ACREDITACIÓN
Y LENGUAS**

- i) If, as a result of the above process, any student is not assigned a thesis, those affected will be notified and a new period will be opened for them to choose from the available theses. If necessary, in order to ensure that all enrolled students have a thesis assigned to them, the departments that teach the degree will be asked to propose a sufficient number of new degree courses to meet all the requests received.
 - j) Once the initial process for the preparation of the list of theses for the academic year has been completed, the ERT will add to the initial list any new proposals received during the academic year, upon approval by the CAT.
 - k) Likewise, once the initial assignment has been completed, any student may ask the CAT for the assignment of a thesis from those on offer and available for the academic year, or propose a thesis agreed with a tutor.
- 4.** In the case of a bachelor's thesis or master's thesis agreed between tutor and student:
- a) The thesis may be proposed by the student, through the institutional computer application, and must be reviewed by the tutor before being evaluated by the CAT.
 - b) The CAT will decide on the acceptance or rejection of the proposals submitted. Acceptance of the proposal will result in direct assignment to the student. The proposing teaching staff and the student will be informed of this resolution.

CHAPTER IV. Procedure for the submission and defence of the bachelor's thesis and master's thesis

Article 10. Procedure for the submission of the bachelor's thesis and master's thesis: common rules

- 1.** The student must submit the bachelor's thesis or master's thesis for defence and grading through the institutional computer application, in electronic format, and written in Spanish, Valencian or English. The thesis will be submitted following the procedure established by the Office of the Library, Documentation and Open Science, for the purpose of its subsequent inclusion in the institutional repositories of the University.
- 2.** The following must be included as a minimum on the cover of the submitted work: information on the author's name, the title, the name of the tutor and co-tutor (if applicable), the ERT, the degree, the academic year and the UPV logo. Other logos may be included, always in accordance with the rules of use of the UPV logo.
- 3.** When submitting the bachelor's thesis or master's thesis, the student must include information on the degree of correlation of their thesis with the Sustainable Development Goals of the 2030 Agenda, including the information listed in annex I of these rules as a minimum.



**VICERRECTORADO DE ORGANIZACIÓN DE
ESTUDIOS, CALIDAD, ACREDITACIÓN
Y LENGUAS**

4. If the bachelor's thesis or master's thesis has been produced and defended in an institution other than the UPV, under a mobility programme, it will be accepted written in the original language, including, in addition to what is indicated in the previous point, an abstract and the conclusions written in Spanish, Valencian or English.
5. Once the thesis has been accepted for defence, the ERT will request a brief report from the academic tutor with an evaluation of the work produced, the evaluation of the acquisition of core competencies in the preparation of the thesis and their favourable or unfavourable opinion on whether to proceed with the call for the defence of the thesis. In no case will an unfavourable report prevent the student from being called to defend their work.
6. The bachelor's thesis or master's thesis will be submitted in the final phase of the curriculum and, if applicable, respecting the provisions established in this regard in the degree verification report.

Article 11. Bachelor's thesis submission procedure: particularities

A bachelor's thesis may be accepted for submission and defence when the student meets the requirements indicated in the regulatory rules for submission at extraordinary evaluation meetings or must still pass a number of credits less than or equal to the equivalent of 50% of the ECTS corresponding to the final year of the degree course, including, if applicable, those relating to the thesis itself. Credits corresponding to external internships or mobility programmes are excluded from this calculation.

Article 12. Master's thesis submission procedure: particularities

To accept the submission of a master's thesis, the student must have previously obtained the bachelor's degree and passed all the ECTS credits of the master's degree, excluding those corresponding to the master's thesis itself and, if applicable, those corresponding to external internships or mobility programmes.

Article 13. Defence and grading

1. All bachelor's theses or master's theses will be defended in public before the board designated for this purpose, unless the theses prepared are subject to some type of restriction due to confidentiality agreements with companies or third parties or if intellectual property rights may arise, in which case it will be as indicated in article 10 of these rules.



**VICERECTORADO DE ORGANIZACIÓN DE
ESTUDIOS, CALIDAD, ACREDITACIÓN
Y LENGUAS**

2. Throughout the academic year there will be at least four ordinary calls for the defence of bachelor's theses or master's theses, whose calendar will be established by the ERT at the beginning of each academic year, setting the deadline for submitting the theses that come into consideration in each call and the start date of the defence sessions.
3. The ERT will establish the extraordinary calls it considers necessary throughout the academic year, in order to facilitate the completion of the degree for the students.
4. Each call will be extended by the number of days necessary in order to grade all the papers submitted on time, that meet the defence requirements and that are yet to be graded.
5. The defence of the bachelor's thesis or master's thesis will consist of a presentation by the student of the work completed. After the presentation, the student will answer questions posed by the members of the board.
6. The maximum duration of the defence, including the phase of answering questions posed by the examining board, will not exceed forty-five (45) minutes.
7. In those cases in which there are reasons that justify it and with prior authorisation from the ERT, at the student's request, the bachelor's thesis or master's thesis may be defended by videoconference.
8. Once the defence has been completed, in a closed session, the examining board will grade the work in accordance with the provisions of Royal Decree 1125/2003, of 5 September, which establishes the European credit system and the grading system for official university degrees valid throughout Spain, or any subsequent regulations governing this matter.
9. The final grade awarded by the examining board will be recorded in a report to be completed and signed by the secretary of the board. Any of the board members, if they deem it appropriate, may append a separate vote to the minutes.
10. The grade obtained will be communicated to the student by the board chairman at the same defence and grading meeting.
11. If the grade is a "Fail", the examining board will send a written statement to the student through the institutional computer application, together with the grade, stating the main reasons that led to the grade obtained and the changes that they should make to achieve a pass grade. A fail grade will be reflected in the student's records and once the appropriate changes have been made, the thesis must be submitted for a new defence.
12. If the examining board deems it necessary, the student may be asked to change minor aspects of their thesis before a pass grade is awarded. In this case a new defence will not be required and the board will simply need to check that the required changes have been made.



**VICERRECTORADO DE ORGANIZACIÓN DE
ESTUDIOS, CALIDAD, ACREDITACIÓN
Y LENGUAS**

13. In those cases in which the work has obtained a grade of between nine (9) and ten (10) points and, when in the opinion of the examining board, provided it is unanimous, there are reasons that justify it, a Distinction may be awarded.
14. After successfully defending the bachelor's thesis or master's thesis, the grade obtained by the student will be reflected in their records.
15. An appeal may be made against the grade obtained in the defence of a bachelor's thesis or master's thesis, which will follow the procedure set out in UPV's Academic and Student Evaluation Rules.

Article 14. Academic integrity

1. When a student submits their bachelor's thesis or Master's thesis according to the procedure provided in article 10, they must submit their work to an originality analysis through the chosen computer application integrated in the institutional application of the UPV, before start of the procedures to attend a defence call.
2. The results of the anti-plagiarism report will be available to the tutor, the ERT, the board, the technical staff responsible for the international relations of each ERT (in the case of theses produced on mobility stays) and the author.
3. The anti-plagiarism reports issued by the institutional application cannot be considered as an unequivocal sign of plagiarism, but will require a more detailed analysis by the board and, if applicable, by the tutor.
4. The tutor, in view of the document with the detailed results of the anti-plagiarism analysis and the final value of coincidence with other sources issued by the institutional application, may include in their evaluation report, the appropriate considerations regarding similarity with other sources.
5. If the board considers that the percentage of similarity with other sources is significant, it may grade the work as unsatisfactory and require the corrective actions provided for in section 11 of article 13. All this without prejudice to the board, if signs of plagiarism are detected, initiating the appropriate actions in accordance with the current rules.

Article 15. Defence of theses subject to advertising restrictions

1. Once the bachelor's thesis or master's thesis has been completed, and when there are exceptional circumstances such as, among others, the existence of confidentiality agreements with companies or the possibility of generating patents on the content of the



**VICERECTORADO DE ORGANIZACIÓN DE
ESTUDIOS, CALIDAD, ACREDITACIÓN
Y LENGUAS**

thesis, the student will request from the CAT the restricted publicity of aspects that are considered to be protected during the defence of the thesis.

2. The request will only be accepted when it is proven that confidentiality is absolutely essential for the success of the protection or transfer process.
3. The CAT will decide on the aforementioned request, informing the student and the tutor of the agreement.
4. Acceptance of the request for an embargo on publication will mean that:
 - a) The members of the evaluation board must sign the relevant confidentiality agreements;
 - b) The public defence meeting will be restricted to the parties who have entered into the confidentiality agreement.
 - c) The dissemination of electronic files in institutional repositories will be deactivated for the duration of the confidentiality commitment.

Article 16. Safeguarding and filing

1. After passing the bachelor's thesis or master's thesis, its complete text, as well as its annexes, if applicable, will be included for filing purposes in the institutional repository of the UPV, provided that prior authorisation has been obtained from the author of the bachelor's thesis or master's thesis
2. Basic data and a summary of the thesis will be disseminated through the institutional repository. When the author has authorised it, by signing the corresponding contract with the UPV, the text will be available in open access, which will allow consultation of the full text. bachelor's theses and master's theses will be included in the institutional repository respecting the author's intellectual property rights.
3. The conditions of safeguarding and filing the theses, as well as access to their full texts, will respect the provisions of the UPV's Office of the Library, Documentation and Open Science.



Additional Provision 1. Completion of the bachelor's or master's thesis during mobility stays

1. The completion of a bachelor's thesis or master's thesis during a mobility stay at another university will require the prior approval of the proposed thesis (which will be introduced by the student in the institutional computer application) by the CAT.
2. All bachelor's theses or master's theses produced during mobility stays must have a tutor at the host university and also at the UPV.
3. The thesis may be defended at the host university or at the UPV, according to the exchange agreement between the universities. If the defence is made at the UPV, it will be governed by the provisions of article 13.
4. When the defence is made at the host university, the student, upon completion of the thesis, must submit a copy of the documentation submitted through the institutional computer application. The grade will be added to their file upon receipt of the corresponding record, according to the table of equivalence of grades provided in the exchange agreement or, failing that, according to the table of equivalence of grades published by the Office of International Exchange Programmes².

Additional Provision 2. Final theses in double degree programmes

1. Students on double degree programmes may choose to do two separate papers on subjects related to each of the degrees taken or do a single paper that integrates the knowledge acquired from both degrees. If they choose the second option, the considerations set forth in this provision will apply.
2. Students must formalise enrolment in the bachelor's thesis in both degrees, with the same considerations that are established in article 7 of these rules.
3. The integrated bachelor's thesis must have at least two tutors, one for each of the degree programmes.
4. The integrated bachelor's thesis must be formalised separately in the computer application and be approved by the CATs of both degrees. The CATs will supervise the workload of the bachelor's thesis so that it is equivalent to the sum of the credits assigned in both degrees. The title of the thesis must be specified for each of the two degrees (it could consist of a general part common to both and a specific part for each one).

² <http://www.upv.es/entidades/OPII/infoweb/pi/info/1158607normalc.html>



**VICERRECTORADO DE ORGANIZACIÓN DE
ESTUDIOS, CALIDAD, ACREDITACIÓN
Y LENGUAS**

5. The grading board for integrated theses with a single evaluation meeting must have representation from both degrees taken.
6. The certificates and evaluations of competencies will be different for each of the degrees, and the thesis grade may be different if so considered by the examining board.

Transitional provision

The ERTs that have approved their own development agreement related to the bachelor's thesis and master's thesis will have until 30 September 2022 to adapt these agreements to the provisions of these rules.

Until the end of the 2021/2022 academic year and until the effective implementation of the amendments introduced in these Rules, at the discretion of each ERT, the provisions contained in the rules in force up to now may continue to be applied.

Sole repealing provision

The Bachelor's Thesis and Master's Thesis Framework Rules of the Universitat Politècnica de València approved by the Governing Council on 7 March 2013, with its subsequent amendments, is hereby expressly repealed.

Likewise, any provisions or instructions of equal or lower rank that oppose the provisions of these Rules are hereby repealed.

First final provision

These rules will enter into force on the day following their publication in the "Official Journal of the Universitat Politècnica de València".



ANNEX I. Relationship of the thesis with the Sustainable Development Goals of the 2030 Agenda

Annex to the bachelor's thesis and master's thesis: Relationship of the thesis with the Sustainable Development Goals of the 2030 Agenda

Degree to which the thesis is related to the Sustainable Development Goals (SDGs).

Sustainable Development Goals	High	Medium	Low	Not Applicable
ODS 1. No poverty.				
ODS 2. Zero hunger.				
ODS 3. Good health and well-being.				
ODS 4. Quality education.				
ODS 5. Gender equality.				
ODS 6. Clean water and sanitation.				
ODS 7. Affordable and clean energy.				
ODS 8. Decent work and economic growth.				
ODS 9. Industry, innovation and infrastructure.				
ODS 10. Reduced inequalities.				
ODS 11. Sustainable cities and communities.				
ODS 12. Responsible consumption and production.				
ODS 13. Climate action.				
ODS 14. Life below water.				
ODS 15. Life on land.				
ODS 16. Peace, justice and strong institutions.				
ODS 17. Partnerships for the goals.				

Description of the alignment of the bachelor's thesis/master's thesis with the SDGs with a higher degree of correlation.

***Use as many pages as necessary.